



## POLICY FOR USE OF THE VOTERS' LIST

The Voters' List has been compiled for election purposes only and shall not be used for commercial or other purposes. All electors should ensure that their names and relevant information are correct on the Voters' List.

Eligible persons who request a copy of the Voters' List must sign the attached Declaration of Proper Use of the Voters' List form prior to receiving a copy of all, or any part of, the Voters' List.

### **Municipal Elections Act, 1996**

#### ***Copies for local boards, municipalities, Minister***

*[S. 23 (3)] On written request, the clerk shall provide a copy of the voters' list to,*

- a) the secretary of a local board any of whose members are required to be elected at an election conducted by the clerk, or that has submitted a question to the electors;*
- b) the clerk of the local municipality responsible for conducting the elections in any combined area for school board purposes;*
- c) the clerk of an upper-tier municipality any of whose members are required to be elected at an election conducted by the clerk, or that has submitted a by-law or question to the electors;*
- d) the Minister, if he or she has submitted a question to the electors.*

#### ***Copies for candidates***

*[S. 23 (4)] On the written request of a certified candidate for an office, the clerk shall provide him or her with the part of the voters' list that contains the names of the electors who are entitled to vote for that office.*

Candidates or their campaign workers shall not confirm or deny to any person if they, or any other person, is on the voters' list. Persons wishing to confirm if they are on the voter's list shall be directed to contact or visit the Clerk's Office and provide identification and proof of residency acceptable to the Clerk during regular office hours no later than October 21, 2022, or at the Polling Station on October 24, 2022 prior to the close of voting at 8:00pm.

Use of online, electronic and paper versions of the voters' list, interim and final list of changes to the list and all other information containing personal voter information shall be protected by the candidate and shall not be used for any purpose other than the 2022 municipal election. All voter information obtained by the candidate during the 2022 municipal election shall be destroyed by the candidate within three (3) business days following the election, either by returning same to the Clerk for destruction or by deleting it completely from the candidate's computer hardware. If records are provided by the candidate to others such as campaign workers, the candidate shall retain a signed Declaration of Proper Use of the Voters' List from each person to whom they provided it committing them to also comply with these requirements and agreeing that all shared records shall similarly also be protected and destroyed.



## DECLARATION OF PROPER USE OF THE VOTERS' LIST

*Municipal Elections Act, 1996 [s. 23 (3), (4) and (5)]*

I, \_\_\_\_\_, being a:

☐ Candidate for the office of \_\_\_\_\_

OR

☐ A person entitled to a copy of the Voters' List pursuant to Section 23 (3) of the *Municipal Elections Act*, namely \_\_\_\_\_

hereby request the Clerk / Returning Officer to provide me with:

☐ an electronic copy of the list of eligible electors;

OR

☐ a paper copy of the list of eligible electors.

**I, the undersigned, do hereby agree to use the Voters' List for election purposes only. I will comply with the *Municipal Elections Act, 1996* and the Village of Merrickville-Wolford Policy for Use of the Voters' List and any prohibitions regarding using the Voters' List for commercial purposes.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date