

**Financial Statement –
Auditor's Report Candidate – Form 4**
Municipal Elections Act, 1996 (Section 88.25)

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYY	MM	DD
2022	07	26

 to

YYY	MM	DD
2022	10	24

☐ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

GRAHAM

Given Name(s)

JANE

Office for Which the Candidate Sought Election

COUNCILLOR

Ward Name or Number (if any)

WOLFORD

Municipality

MERRICKVILLE - WOLFORD

Spending Limit

General

\$ 6598.85

Parties and Other Expressions of Appreciation

\$

—

Contribution Limit

Contributions from Candidate and Spouse

\$ 5376.20

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, JANE GRAHAM, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Jane Graham
Signature of Candidate

2022/11/04
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

2022/11/04

Time Filed

1:47pm

Initial of Candidate or Agent (if filed in person)

JG

Signature of Clerk or Designate

[Signature]

Box C: Statement of Campaign Income and Expenses**LOAN**

Name of bank or recognized lending institution

Amount borrowed

\$ Nil

INCOME

Total amount of all contributions (from line 1A in Schedule 1)

+ \$ 1295.00

Revenue from items \$25 or less

+ \$

Sign deposit refund

+ \$

Revenue from fundraising events not deemed a contribution
(from Part III of Schedule 2)

+ \$

Interest earned by campaign bank account

+ \$

Other (provide full details)

1. + \$

2. + \$

3. + \$

4. + \$

5. + \$

6. + \$

Total Campaign Income (Do not include loan)

= \$ 1295.00

EXPENSES (Note: Include the value of contributions of goods and services)**1. Expenses subject to general spending limit**Inventory from previous campaign used in this campaign
(list details in Table 2 of Schedule 1)

+ \$ 300.00

Advertising

+ \$

Brochures/flyers

+ \$

Signs (including sign deposit) + Business cards

+ \$ 681.39

Meetings hosted

+ \$

Office expenses incurred until voting day

+ \$

Phone and/or internet expenses incurred until voting day

+ \$

Salaries, benefits, honoraria, professional fees incurred until voting day

+ \$

Bank charges incurred until voting day

+ \$ 10.37

Interest charged on loan until voting day

+ \$

Other (provide full details)

1. Buttons + \$ 70.00

2. FB - Social media + \$ 125.00

3. + \$

4. + \$

5. + \$

6. + \$

Total Expenses subject to general spending limit

= \$ 1186.76 c2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1. + \$

2. _____ + \$ _____
 3. _____ + \$ _____
 4. _____ + \$ _____
 5. _____ + \$ _____
Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ 0 C3

3. Expenses not subject to spending limits

Accounting and audit + \$ _____
 Cost of fundraising events/activities (list details in Part IV of Schedule 2) + \$ _____
 Office expenses incurred after voting day + \$ _____
 Phone and/or internet expenses incurred after voting day + \$ _____
 Salaries, benefits, honoraria, professional fees incurred after voting day + \$ _____
 Bank charges incurred after voting day + \$ _____
 Interest charged on loan after voting day + \$ _____
 Expenses related to recount + \$ _____
 Expenses related to controverted election + \$ _____
 Expenses related to compliance audit + \$ _____
 Expenses related to candidate's disability (provide full details)
 1. _____ + \$ _____
 2. _____ + \$ _____
 3. _____ + \$ _____
 4. _____ + \$ _____
 5. _____ + \$ _____
 Other (provide full details)
 1. _____ + \$ _____
 2. _____ + \$ _____
 3. _____ + \$ _____
 4. _____ + \$ _____
 5. _____ + \$ _____
Total Expenses not subject to spending limits = \$ 0 C4

Total Campaign Expenses (C2 + C3 + C4)

= \$ 1186.76 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses
 (Income minus Total Expenses) (C1 - C5)

+ \$ 108.24 D1

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign

- \$ 108.24

Surplus (or deficit) for the campaign

= \$ 0 D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse

+ \$ 800.00

Contributions in goods and services from candidate and spouse
(include value listed in Table 1 and Table 2)

+ \$ 300.00

Total value of contributions not exceeding \$100 per contributor

- Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).

+ \$ 70.00

Total value of contributions exceeding \$100 per contributor
(from line 1B; list details in Table 3 and Table 4)

- Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).

+ \$ 125.00

Less: Ineligible contributions paid or payable to the contributor

- \$

Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25

- \$

Total Amount of Contributions (record under Income in Box C)

= \$ 1295.00 1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
SIGNS	2010/08/15	COBA @ \$20.	9	180.00
LG SIGNS	2003	COBA @ \$40	3	120.00
Total				300

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yy/mm/dd)	Value (\$)
VICKI GRAHAM	259 HAWLEY RD JASPER ON	BUTTONS	2022/09/21	70.00
IRENE CHATLEY	107 CHARLES HOLDEN AVE. MERRICKVILLE ON K6G 1N0	SOCIAL MEDIA	2022/09	125.00
Total				195.00

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor

(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)

\$ 195.00 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) _____

\$ _____ **2A**

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold _____

x _____ **2B**

Total Part I (2A X 2B) (include in Part I of Schedule 1)

= \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$
2.	_____	+ \$
3.	_____	+ \$
4.	_____	+ \$
5.	_____	+ \$

Total Part II (include in Part I of Schedule 1)

= \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.	_____	+ \$
2.	_____	+ \$
3.	_____	+ \$
4.	_____	+ \$
5.	_____	+ \$

Total Part III (include under Income in Box C)

= \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1.	_____	+ \$
2.	_____	+ \$
3.	_____	+ \$
4.	_____	+ \$
5.	_____	+ \$

Total Part IV Expenses (include under Expenses in Box C)

= \$ _____

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality	Date (yyyy/mm/dd)
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Contact Information

Last Name or Single Name	Given Name(s)	Licence Number
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Address		
Suite/Unit Number	Street Number	Street Name

Municipality	Province	Postal Code
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Telephone Number	Email Address
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.



**CERTIFICATE OF MAXIMUM CAMPAIGN EXPENSES & MAXIMUM
CONTRIBUTIONS TO OWN CAMPAIGN**

Municipal Elections Act, 1996 (s. 88.20(13), 33.0.2, 88.9.1)

To: <u>Jane Graham</u> Name of Candidate	<u>Councillor – Wolford Ward</u> Office
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From:

The Clerk, or designated election official, of the Village of Merrickville-Wolford.

I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of Councillor – Wolford Ward in the Municipal Election to be held October 24, 2022 is **\$6598.85**.¹

I further certify that the maximum contribution that a candidate for the office of Councillor – Wolford Ward may make to their own campaign is **\$5376.20**.

SEPT. 26, 2022
Date

Municipal Clerk or designate

In accordance with MEA, s.88.20(12)(13), the Clerk shall give candidates a preliminary calculation of the maximum campaign expenses at the time of filing the nomination paper, based upon the number of electors on the Voters' List as of September 15 in the 2018 municipal election, including changes made that day.

On or before September 25, 2022, the Clerk shall give "final" certificate of the applicable maximum campaign expenses to each candidate. This final calculation is based on the total list of electors as of September 15, 2022. Please note the greater of the two (2) calculations will be your final campaign expense limit for the office.

On or before September 25, 2022, the Clerk shall give the candidate a final calculation of the permitted amount of contributions to a candidate's own campaign in accordance with s.33.0.2 and 88.9.1.

In accordance with the Legislation Act, 2006 of Ontario s. 88(2), Sunday is considered a holiday, and in accordance with s. 89(1), the time limit is extended to September 26, 2022.

¹ Formula for calculation provided in Section 88.20(6)(15).



406 Read St
Box 552
Merrickville, ON
K0G 1N0
613 269 2022

Invoice #	Date
12350	8/29/2022

Invoice

W.O #	P.O. No.
22-6859	

Invoice To
Jane Graham Merrickville, Ontario K0G 1N0

Quantity	Item	Description	Price Each	Amount
9	Vinyl	Old signs brought in - removed vinyl and applied "wolford" - coloured matched blue - printed and laminated - 9.5"x2" - Printing, Removal & installation	8.00	72.00
250	Business Cards	1 sided colour - 3.5x2" - 14pt cs2 - Based off of vista print design - "Jane Graham" for Wolford	0.196	49.00
20	Vinyl	Printed vinyl - 1 side full colour - glossy laminated - 18x24" - mounted on 4mm coroplast - "Jane Graham for Council"	13.00	260.00
1	Setup Fee	Setup of sign and business card file - based off of previous ones, colour matching!	25.00	25.00
15	Retail Sales	15 H stands	3.80	57.00
Subtotal				CAD 463.00

Custom orders require a 50% deposit
at time of order.
Thank you

Thank you for letting us help you create your story!

GST/HST No. 822863999

GST/HST	CAD 60.19
Payments/Credits	CAD 0.00
Balance Due	CAD 523.19



406 Read St
Box 552
Merrickville, ON
K0G 1N0
613 269 2022

Invoice #	Date
12443	9/28/2022

Invoice

W.O #	P.O. No.
22-6952	

Invoice To
Jane Graham Merrickville, Ontario K0G 1N0

Quantity	Item	Description	Price Each	Amount
10	Vinyl	Printed vinyl - 1 side full colour - glossy laminated - 18x24" - mounted on 4mm coroplast - "Jane Graham for Council" - Colour did not match	18.00	180.00
	Discount	Colour was not the same as the others	-40.00	-40.00
Subtotal				CAD 140.00

Custom orders require a 50% deposit
at time of order.
Thank you

Thank you for letting us help you create your story!

GST/HST No. 822863999

GST/HST	CAD 18.20
Payments/Credits	CAD -158.20
Balance Due	CAD 0.00

INVOICE

October 27, 2022

Invoice To

Jane Graham

janeh.graham18@gmail.com

2022 Merrickville-Wolford
Municipal Election
Wolford Councillor Candidate

Payment Methods

Cheque

OR

e-Transfer cash to:

ICvisions.WebDesign@gmail.com

Automatic deposit

No password required

Terms & Conditions

Please remit payment to above
email within 15 days.

Thank you for your business.



ICvisions.WebDesign@gmail.com

DESCRIPTION

PRICE

SOCIAL MEDIA

- | | |
|-----------------------------|------|
| • 01 Button-Template | \$25 |
| • 02 FB Post-Elect Jane | \$20 |
| • 03 FB Cover-Elect Jane | \$25 |
| • 04 FB Profile-Jane/Jim | \$15 |
| • 05 FB Post-Button Making | \$20 |
| • 06 FB Post-Candidates Mtg | \$20 |

Sub Total	\$125
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Contribution to Jane Graham's Campaign	-\$125
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TOTAL OWING	\$0.00
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Irene Chahley

Irene Chahley

September 21 2022

Buttons for Election 2022 - Jane Graham

Use of machine, and materials for 70 buttons @ 1.00 each = \$70.00

No charge – contribution towards the campaign.

Vicki Graham

Vicki Graham



Royal Bank of Canada
C.P. 6011 Station A
Montreal QC H3C 3B8

Your RBC personal banking account statement

From August 29, 2022 to September 9, 2022

RBPDA10020_7041594_066 E D 011 03042

02384

JANE GRAHAM
1091 CTY RD 43 E
MERRICKVILLE ON K0G 1N0

Your account number: 03042-5005400

How to reach us: 1-800 ROYAL® 1-1
(1-800-769-2511)
www.rbcroyalbank.com/deposits

Summary of your account for this period

RBC Day to Day Banking™ 03042-5005400

Royal Bank of Canada

124 MAIN ST E-PO BOX 10, MERRICKVILLE, ON K0G 1N0

Your opening balance	\$0.00
Total deposits into your account	+ 800.00
Total withdrawals from your account	- 526.70
Your closing balance on September 9, 2022	= \$273.30

Details of your account activity

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
	Opening Balance			0.00
29 Aug	Online Banking transfer - 7759		500.00	500.00
6 Sep	Online Banking transfer - 3680		300.00	800.00
	Online Transfer to Deposit Account-6327	523.19		276.81
9 Sep	Partial monthly fee 27 days @ \$0.13	3.51		273.30
	Closing Balance			\$273.30

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.

If you opted to receive cheque images, only images of the front of your cheques have been sent to you with this Account Statement. An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.

Please retain this statement for your records.

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Royal Bank of Canada GST Registration Number: R105248165

Royal Trust Corporation of Canada GST Registration Number: R104646666

The Royal Trust Company GST Registration Number: R105248264



Royal Bank of Canada
C.P. 6011 Station A
Montreal QC H3C 3B8

Your RBC personal banking account statement

From September 9, 2022 to October 11, 2022

RBPDA10020_7664866_020 E D 011 03042

03942

JANE GRAHAM
1091 CTY RD 43 E
MERRICKVILLE ON K0G 1N0

Your account number: 03042-5005400

How to reach us: 1-800 ROYAL® 1-1
(1-800-769-2511)
www.rbcroyalbank.com/deposits

Summary of your account for this period

RBC Day to Day Banking™ 03042-5005400

Royal Bank of Canada

124 MAIN ST E-PO BOX 10, MERRICKVILLE, ON K0G 1N0

Your opening balance on September 9, 2022	\$273.30
Total deposits into your account	+ 0.00
Total withdrawals from your account	- 162.20
Your closing balance on October 11, 2022	= \$111.10

Details of your account activity

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
	Opening Balance			273.30
3 Oct	e-Transfer sent Coca Studios	158.20		115.10
11 Oct	Monthly fee	4.00		111.10
	Closing Balance			\$111.10

NOV 3/22 final Fee 2.86 \$108.24
\$108.24 paid to Contributor.

Account closed: .0
Nov 3/22

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.

If you opted to receive cheque images, only images of the front of your cheques have been sent to you with this Account Statement. An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.

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Royal Bank of Canada GST Registration Number: R105248165

Royal Trust Corporation of Canada GST Registration Number: R104646656

The Royal Trust Company GST Registration Number: R105248254



Royal Bank Of Canada

2.86

Transaction Record

Transit: 03042
Date: 03 Nov 2022
Time: 15:19:22

Reference #: 0223075516228803042

Deposits

03042 500-***-5	108.24 CAD
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Withdrawals

03042 500-***-0	108.24 CAD
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Account Balances

03042 500-***-0	0.00 CAD
03042 500-***-5	108.24 CAD

Thank you for choosing RBC Royal Bank.